



UNIVERSITY OF THE PHILIPPINES LOS BAÑOS
College, Laguna, Philippines 4031

Office of the Vice-Chancellor for Administration

(Tel. Nos. (049) 536-3468; 536-2331; e-mail: ovca.uplb@up.edu.ph)

18 October 2017

MEMORANDUM NO. 34

Series of 2017

T O : All Vice-Chancellors, Deans and Unit Heads

SUBJECT: Deferment of Expenses Chargeable Against Tuition and Other Student Fees.

In view of the non-collection of undergraduate tuition and other student fees effective this First Semester 2017-2018, expenses chargeable against the **Revolving Fund** related to these fees are temporarily put on hold until further notice. On the other hand, charges against **Student Fee Trust Funds (laboratory, library, athletic, medical, cultural and NSTP fees)** will still be allowed subject to availability of fund balances.

For compliance.

A handwritten signature in black ink, appearing to read "Crisanto A. Dorado".

CRISANTO A. DORADO

Vice-Chancellor



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18 October 2017

MEMORANDUM NO. 35

Series of 2017

T O: All Vice Chancellors, Deans, Directors and Unit Heads

SUBJECT: Extension of Deadline for 2017 Obligations and Disbursements under the GENERAL FUND and REVOLVING FUND

In view of the suspension of work in government offices due to two (2) days nationwide transport strike, the deadline for 2017 Obligations and Disbursements under the GENERAL FUND and REVOLVING FUND issued under OVCA Memorandum No. 30, dated 19 September 2017 is extended until 03 November 2017.

Please be guided accordingly.

A handwritten signature in black ink, appearing to read "C. Dorado".

CRISANTO A. DORADO
Vice-Chancellor