

OFFICE OF THE CHANCELLOR

04 April 2018

MEMORANDUM NO. 046
Series of 2018

TO : **All Units**

SUBJECT : **Updating of Project Procurement Management Plan (PPMP)**

The Bids and Awards Committee (BAC) for Infrastructure and the BAC for Goods, respectively observed that the amended Annual Procurement Plan (APP) 2018 submitted by all units and offices was not adjusted to current market prices as affected by the Tax Reform for Acceleration and Inclusion Law (TRAIN Law). It was also observed that in the submitted APP 2018, the item descriptions of most specifications identified in the Catalogue and Non-catalogue Lists of the University Information System (UIS) were inconsistent and incomplete.

Acting on the joint recommendation of the BAC for Infrastructure and BAC for Goods, all units are hereby directed to update their respective Project Procurement Management Plan (PPMP) **on or before 18 April 2018**. The updated PPMP should reflect the current market prices as affected by the Tax Reform for Acceleration and Inclusion Law (TRAIN Law) and the complete item descriptions consistent with the catalogue and non-catalogue lists of the UIS. Failure to reflect current prices and item descriptions may cause a failure of bidding.

For guidance in updating the PPMP, please coordinate with the BAC Secretariat at Tel. No. 252-2051.

Please be guided accordingly.



FERNANDO C. SANCHEZ, JR.
Chancellor